

# BELLINGHAM BELLS

## • BASEBALL CLUB •

### Clubhouse/Ballpark Operations Coordinator - Summer 2023

The clubhouse/ballpark operations coordinator is an important part of the game day staff, assisting with both ballpark and baseball operations. A successful candidate will be a self-motivated individual with the ability to work well with others in a team setting.

*Clubhouse/ballpark operations coordinator duties will include, but not be limited to:*

- Coordinate team gear and equipment, including gear check-in/check-out, equipment inventory and maintenance.
- Assist with team laundry of jerseys and pants, including the collection of and distribution of clean items.
- Support coaching staff with clubhouse related needs including but not limited to, locker tear down and set up, light cleaning, stocking nutrition room, meal setup and prep for road trips.
- Assist front office staff with in-game operations related to facility operations including but not limited to facility cleaning and direction of cleaning staff, facility set-up and tear-down, facility maintenance and repairs and special events.

### Minimum Qualifications:

- Ability to work up to 8 hours on all Bells home games, potentially up to 40 hours per week as needed.
- Experience working in a team/clubhouse setting or experience with facility operations

### Position Details:

- Reports directly to team's general manager
- Pay is DOE, \$17 - \$20 per hour

### To Apply:

Please email a cover letter & resume to GM Stephanie Morrell [stephanie@bellinhambells.com](mailto:stephanie@bellinhambells.com)

Position closes March 30, 2023.

**BELLINGHAM BELLS BASEBALL CLUB**  
**2014 WCL Champions | 2016 WCL North Champions**  
**[www.bellinghambells.com](http://www.bellinghambells.com) (360) 746 - 0409**

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