

BELLINGHAM BELLS

• **BASEBALL CLUB** •

2025 Bellingham Bells Internship Program

The Bellingham Bells are pleased to offer internships to college-enrolled students. The Bells internship program combines hands-on experience with a wide range of speakers and field immersion experiences to help students experience multiple aspects of sports business and learn more about what it takes to become a professional within the industry.

The Bellingham Bells are currently accepting applications for:

April 2025 – August 2025
Bellingham Bells Internship (Part-Time)

What You Need to Know:

- The internship positions are paid (\$20-\$21/hour). Students can also subsequently take this internship for academic credit if qualified to do so.
- **Internship Program:** This internship is part-time, 20-25 hours a week, starting April 2025 through August 15th, 2025. Intern must be available for all Bells home games (June-August). Additionally, interns will be required to be in attendance for 5-7 additional events including an educational field trip, internship seminars and Bellingham Bells Media Day. All internships are intended to be primarily ON SITE, limited remote work available.
- Applications will be reviewed as received.
- To apply, please follow the specific instructions listed in the internship description.

Questions?

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BELLINGHAM BELLS INTERNSHIP PROGRAM (APRIL 2025 – AUGUST 2025)

The Bells Intern will work closely with the Bells' front office. This position is designed for students who have a high interest in working in the sports management and marketing field. Interns will work in a variety of focus areas with the overall goal of gaining knowledge of the inner workings of sports operations and the strategy behind them.

RESPONSIBILITIES MAY INCLUDE, BUT WILL NOT BE LIMITED TO:

- Main areas of focus are ticketing, merchandise, and general game day operations. Off-season hours will allow intern to gain experience in strategic planning, season preparation and execution; summer/in-season hours will allow for game day operations and management — logistics and coordination.
- Work with Bells front office on community-based projects including Bells Reading Program, Kids Club, cross-promotions and mascot appearances.
- Manage team social media accounts and coordinate monthly post creation and scheduling.
- Assist with public relations and marketing efforts including but not limited to press releases, email marketing, website content creation, social media marketing, radio and print advertising.
- Assist with planning and execution of game day scripts, promotional events, and ceremonies.
- You will report directly to the operations coordinator.

MINIMUM REQUIREMENTS INCLUDE:

- Basic coursework in marketing, sports management, or public relations.
- Experience with customer service and event management.
- High interest in working in the sports industry.
- Available for all Bellingham Bells home games during summer 2025 (full schedule available at www.bellinghambells.com).
- Excellent communication skills (both written and verbal).

COMPENSATION: This internship is paid (\$20-\$21 per hour) and can also be taken for college credit if intern is eligible through an accredited university.

START DATE: April 2025

HOURS:

- Off-Season: Hours will vary depending on intern's schedule and office needs. (20-25 hours)
- In-Season: 3:00 p.m.-10:00 p.m. (earlier hours on day games) for all 32 home games.

APPLICATION PROCEDURE: Send resume and cover letter to hayley@bellinbambells.com with the headline "Bells Intern Application." Please include at least one writing sample with your application. Applications will be reviewed as received.